

CAM RECONCILIATIONS

Twice a year, CBM prepares Common Area Maintenance Reconciliations for each Tenant in your center. Proper billing is essential for collecting outstanding NNN expenses. This detailed report is mailed to the Tenant with back up and is added to their Rent Statement.

BI-ANNUAL COMMON AREA STATEMENT

AS OF JUNE 30, 200X

TENANT NAME:	NATIONWIDE ACCESS
LOCATION:	CBM #3500 - MAIN & GRAND
PERIOD FROM:	JANUARY 1, 200X TO JUNE 30, 200X

REIMBURSABLE EXPENSES:

GRAFFITI REMOVAL:		\$390.00
PARKING LOT MAINTENANCE:		\$1,758.00
LANDSCAPE MAINTENANCE:		\$2,724.00
RUBISH SERVICE:		\$5,100.00
UTILITIES (ELECTRIC):		\$948.00
UTILITIES (WATER):		\$3,894.00
PLUMBING:		\$1,294.00
PAINTING:		\$1,300.00
INSURANCE:		\$6,129.00
TAXES:		\$30,129.00
MISCELLANEOUS:		\$0.00
MANAGEMENT FEE:		\$12,303.00
TOTAL:		\$66,032.00
YOUR SHARE BASED ON:	9.13%	\$6,028.00
PAYMENTS:	\$750 x 6 months	\$4,500.00
TOTAL CAM DUE		\$1,528.00

Sample Report